

## Secretary

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To: all.families@stpaulschool.ca  
Cc: All School Staff  
Subject: Important Traffic Reminders  
  
Importance: High



*To All Families of St. Paul School.*

**Just a friendly reminder on school traffic rules.**

### ***DROP OFF AND PICK UP PROCEDURES***

The north driveway to the roundabout from St. Alban's Road is for drop off and pick up only. **NO WAITING OR PARKING IN THIS AREA.** The south entrance is available for parking or pick up and drop off. Please follow the arrows on the pavement. **If you must wait please park in the designated parking stalls rather than along the driveway.** The back parking lot is a play area for the children and is closed to vehicles during school hours. On rare occasions when procedures need to be changed due to construction or events, the staff will do their best to direct traffic and inform you as early as possible.

Please note there is a 5 minute drop off/pick up time in front of the crosswalk, alongside if the school or the Music Room portable. Be sure to cross the parking lot at the pedestrian crosswalk **ONLY**.



**If you are in queue along the driveway during pickup, DRIVERS PLEASE REMAIN IN YOUR VEHICLE AT ALL TIMES. Leaving your car unattended disrupts the flow of traffic and may even cause an accident.**



Lastly, **RIGHT HAND TURNS ONLY** are permitted as we exit onto St. Alban's Road. While we are all rushing off to jobs and errands, please remember that respecting the procedures during these busy times helps us to move more smoothly through our day.

Above all, kindly help and be respectful of our Traffic Parent Volunteers by following their directions at all times! **Keeping our students safe is our top priority.**

Thank you for your cooperation.

Yours in faith,

**Maureen Moorehead**

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