

- **Change in EA staffing**

- Mrs. Maureen Moorehead reported that Mrs. Cristina Workman, Education assistant has resigned. Ms. Kate Germaine has been hired to replace Mrs. Workman.

Pastor's Report

No report

Member Reports

- **Staff**

No report

- **Maintenance**

No report

- **Treasurer**

Mr. Ricky Bravo reported that the budget has been finalized, approved by the committee and submitted to CISVA. He also indicated that the tuition fee increase notice will be issued in the coming months.

Mr. Ricky Bravo also discussed the online banking option for the families. Fee of about CAD150 per month is charged by the bank, discussion with the bank will be made by the Superintendent's office to see if the fee can be decreased. Mr. Ricky Bravo will raise the motion for this option once the fee is finalized.

- **IT**

Mr. Michael Cam has circulated via email a proposal to replace the Macbooks for the following teachers:

- Rob Kirkham – Macbook has broken down twice in the last month
- Maylin Fraser – new teacher who is currently using her personal laptop
- Greg Kelly – Macbook is the same age as Rob's; due for a replacement to avoid repair costs
- Clarissa Guevara – Macbook is the same age as Rob's; due for a replacement to avoid repair costs

Each unit will cost about CAD1,600 (before tax); total of CAD6,400 for 4 units (before tax).

Mr. Kelsey Mah has raised the motion to purchase 4 Macbooks for a total of CAD6,400 before tax. The motion was seconded by Mr. Mark Acosta.

- **Parent Participation**

Mr. Mark Acosta reported that another parent who missed a shift without informing the manager will be fined.

- **Parish Council Update**

No report.

Meeting adjourned at 7:36 pm with a prayer.

Next meeting: Tuesday, December 10th at 700pm