

**St. Paul School
Parish Education Committee
Minutes of the Meeting
Tuesday, March 10th, 2020**

Present: Fr. Dennis Luterbach
Dr. John Yun
Mrs. Maureen Moorehead
Mrs. Clarissa Teodosio

Mr. Mark Acosta
Mr. Michael Cam
Mr. Ricky Bravo
Mr. Trevor Henry

Absent: Mr. Kelsey Mah, Mrs. Angelica Revillosa

Meeting began at 8:06pm with an opening prayer.

Minutes from February 2020 meeting: motion to pass the previous month's minutes of the meeting was put forward by Mr. Michael Cam and seconded by Mr. Mark Acosta.

Chairperson's Report

- **Seismic Upgrade Update**

Dr. John Yun reported that we are still awaiting for replacement cost for seismic upgrade from Mr. Jim Wong.

Dr. John Yun also reported that Mr. Herb Wong has agreed to be the Returning Office for PEC election. Election nomination committee includes: Mr. Mark Acosta, Mr. Michael Cam and Mrs. Angelica Revillosa.

Principal's Report

- **Recent/Upcoming events**

Mrs. Maureen Moorhead reported the following events: CEC; LA Congress; Destination Imagination Tournament; St. Pat's Choir Performance; Grade 7 to Whistler; Kinder family interviews; Speech Arts Festival; Grade 2 First Reconciliation.

- **COVID-19**

Mrs. Maureen Moorehead reported that regular updates have been sent to parents for the past several weeks. Updates come from the Ministries of Education and Health, as well as FISA and CISVA Superintendent's office. Risk in BC from Covid-19 currently remains low. School is taking all precautions to keep surfaces extra clean and to ensure proper hygiene from the students. Families have been asked to report any contact with people who tested positive from Covid-19 or of travel to affected areas with COVID-19 before returning to school from Spring Break.

- **Kindergarten 2020/21**

Mrs. Maureen Moorehead reported that 25 families were interviewed for 22 spots. She thanked Father Dennis Luterbach and Mr. Mark Acosta who participated in the interview process.

- **St. Paul Summer Day Camps**

St. Paul Parish will offer summer camps which will initially run for 1 week and can extend additional week depending on interest from families.

- **Anne Kordyback Retiring**

Mrs. Maureen Moorehead reported that Mrs. Anne Kordyback's last day of work will be on March 12th 2020. PEC needs to recognize and accept her letter of resignation; Dr. John Yun will sign the acceptance letter. Mrs. Maylin Fraser will move from 3 days a week to 4 days a week to take on extra students.

Pastor's Report

Fr. Dennis Luterbach reported that as part of prevention to stop the spread of Covid-19, the Bishop has requested that no Holy water will be put in the Baptistry.

Member Reports

- **Staff**

No report

- **Maintenance**

Mr. Kelsey Mah reported that chains of all the playground equipment have been replaced.

Kelsey Mah presented quotes for supply and installation of playground mulch from Paraspace for CAD2,450 plus tax and from Denbow for CAD1,900 plus tax. Denbow will install the mulch using blower which we have not tried before. Previously, we have contracted Paraspace and given that their services has been very satisfactory, Mr. Kelsey Mah raised a motion to get Paraspace to supply and install mulch for both primary and intermediate playgrounds for CAD2,450 plus tax. The motion was seconded by Mr. Michael Cam.

- **Treasurer**

Mr. Ricky Bravo has raised a motion to approve the increase in tuition fees for Category 2 and 3 as follows:

Category 2:

1 child	CAD366 (+25% of category 1 fee)
2 children	CAD588 (+60% of 1 child fee)
3 children	CAD706 (+20% of 2 children fee)

Category 3: Add CAD100 to Category 2 fees

The above motion was seconded by Mr. Kelsey Mah.

Mr. Ricky Bravo also reported that as at February 29, 2020, we have a favourable variance of CAD91k compared to budget. This is primarily coming from the proceeds from walkathon fundraising and lower expenses in areas of instructional expenses, TOC salaries and interest expenses.

- **IT**

No report

- **Parent Participation**

Mr., Mark Acosta reported that the Bingo schedule for parent volunteers are currently being prepared.

- **Parish Council Update**

No report.

Meeting adjourned at 9:12pm with a prayer.

Next meeting: Tuesday, April 14th at 700pm