

**St. Paul School  
Parish Education Committee  
Minutes of the Meeting  
Tuesday, June 1st, 2021**

**Present:** Fr. Thomas Smith Mrs. Louveign Secord  
Dr. John Yun Mr. Ricky Bravo  
Ms. Maureen Moorehead Ms. Clarissa Guevara  
Mr. Joseph Lo Mrs. Carolyn Law  
Mr. Kelsey Mah

**Absent:** Mr. Mark Acosta

Meeting began at 7:08 pm with an opening prayer led by Dr. John Yun.

Motion was issued for the approval of minutes from the May 2021 meeting was put forth by Mr. Kelsey and seconded by Mrs. Louveign Secord. Motion passed.

**Chairperson's Report**

Our next PEC meeting with current members is in September 2021. The first meeting with any new members to the committee will be in October 2021. Members who stand for nomination are: Dr. John Yun, Mr. Ricky Bravo, and Mr. Mark Acosta. Mr. Kelsey Mah has fulfilled his maximum of four terms and therefore will not be up for nomination. The nomination committee will consist of Mrs. Carolyn Law, Mrs. Louveign Secord, and Mr. Joseph Lo.

Regarding the school's tuition, the request for an exemption from a tuition increase has been denied. The Board of Directors are firm with our school having to increase our tuition in the 2022-23 school year, to a minimum of \$336 per month, which will be an increase of \$46 per month from our current rate.

Dr. John Yun offered to write another request to the Board of Directors asking for an extra year of leniency. Fr. Thomas Smith pointed out that every year the increase is delayed, it will be a larger increase. Dr. John Yun has agreed to forego the request. Dr. John Yun added that for any families who are facing hardship with the tuition increase, assistance in the form of a subsidiary is available from the parish.

**Principal's Report**

Ms. Maureen Moorehead reported on the following events:

- **Justice Guno:** Our dear friend and Grade 7 student, Justice, was declared brain-dead on May 22nd and was taken off life support on May 28th. The family is arranging a funeral service at the parish and will comply with the current Provincial Health Guidelines of no more than 50 people in attendance.

Ms. Maureen Moorehead shared that she was fortunate to meet with Mr. and Mrs. Guno and she is in awe of their strength in character, their faith, and in family. The family is surrounded by a very supportive community.

- Walkathon: took place over the May 21st long weekend. We are currently in the process of putting together the video. Pledge forms are due on June 7th and tabulation of the pledges is on June 9th.
- Jeans Day: dress-down day with proceeds going to the BC Children's Hospital
- Theme Development Day: Ms. Maureen Moorehead and Mrs. Nicole Kelly took part in the Theme Development Day via Zoom, where the speaker shared information on how the theme can be permeated and celebrated in school. The Archdiocesan theme for next year will be **"One Family, One Hope in Christ."**
- Planning Day: Discussion of plans for the next school year. Part 1 was on May 28th and Part 2 will be on June 4th.
- First Holy Communion: Will take place on June 9th, where families are divided into groups at 3:30 pm, 5:30 pm, and 7:30 pm.
- Sacrament of Confirmation: Will take place on June 16th, where families are divided into groups at 3:30 pm, 5:30 pm, and 7:30 pm. Only parents and the sponsor will be attending with the students.
- Covid-19 Update: No change to the K-12 Safety Guidelines/Protocols. To date, there have been zero exposures at the school.
- Staffing update: the school has hired for Grade 2 maternity leave and for Grade 4. We have yet to hire for a 50% teacher for Grade 6 and for Kindergarten, as Ms. Comerford has decided to not stay.
- Uniform Request: The parents have submitted a formal letter asking for a motion to change the uniform policy to include pants as part of the girls' uniform to be worn throughout all months of the school year. The PEC voted 4-3 not in favour of passing the motion. Fr. Thomas Smith recused himself from the vote. Ms. Maureen Moorehead will respond to the family with a written letter to also be signed by the PEC Chairperson, Dr. John Yun.

### **Pastor's Report**

No report

### **Member Reports**

#### **Staff**

No report

#### **Maintenance**

The new water-filling station has been ordered and will be installed in the parish centre once it arrives.

### **Treasurer**

Mr. Ricky Bravo reported that we have a surplus of \$88, 319.88 YTD in our school budget, excluding the funds from our Walkathon.

### **IT**

Mr. Joseph Lo reported that new IT equipment required amount to approximately \$76, 000 (Smartboards \$48, 000 and Macbooks \$28, 000). Fr. Thomas Smith suggested that we have the option of purchasing all of the new equipment now since we have the funds. Mr. Joseph Lo added that we can also wait since it is not necessary to change out all of the Macbooks at once and that it may be best to purchase the Gr. 6 Chromebooks over the summer, which is \$250-350 per Chromebook when on sale (negotiate a deal with Staples to bundle warranty and license as well), then arrange for in-servicing in August/September. We will replace the ones that are most problematic first. No scheduled timeframe for the staff Macbooks to be replaced yet. Mr. Lim and Mr. Bains are available over the summer as they are employed through the parish, and not the school. Mr. Joseph Lo suggested that one Smartboard can be purchased first to test installation. Ms. Maureen Moorehead added that she would like to run it by the staff and get their input first, since summer camps are running in July/August and the library is also being worked on during this time. Fr. Thomas Smith added that the school roof is also being replaced. Mr. Ricky Bravo added that all items can be invoiced to the school. Dr. John Yun suggested that we restrict the funds now.

Mr. Ricky Bravo issued a motion to restrict \$80, 000 of the finances of this year's surplus for any new IT equipment to be identified by the PEC through Mr. Joseph Lo's recommendations. The motion was seconded by Mr. Kelsey Mah. The PEC was all in favour of the motion.

### **Parent Participation**

Mrs. Louveign Secord reported that she and Mr. Mark Acosta are waiting on whether further restrictions will be lifted for bingo. They anticipate that bingo will begin in September, and will need to meet with Angela to go over the scheduling. Dr. John Yun mentioned whether we have a contingency plan in case bingo cannot proceed as planned. Mrs. Louveign shared that she not recommend we do another fundraiser such as the Silent Auction, because it ended up being mostly herself involved.

Mrs. Louveign Secord suggested that a contingency plan could be to collect \$300 per participant, as they did last time. Dr. John Yun asked that a letter be written to the parents informing them that the PEC is actively working on bingo and considering the \$300 collection as a contingency plan.

### **Parish Council Update**

No report

All of the members of the PEC would like to offer our deepest condolences to the Guno family with the passing of Justice Guno. We extend our sympathy and prayers to Justice's father Gerald, his mother Linelle, and his sister Caitlin and also to the Guno and Castro family. Justice was a beloved friend and student to our St. Paul community. He will be so deeply missed, as he has touched the lives and souls of all of us here. Justice will remain in our hearts, always.

*Blessed are you, Father, Lord of Heaven and earth; you have revealed to little ones the mysteries of the kingdom.*

*Matthew 11:25*

The meeting was adjourned at 8:30 pm with a closing prayer.

**Next meeting: Tuesday, September 7th, 2021 at 7:00 pm.**