

**St. Paul School
Parish Education Committee
Minutes of the Meeting
Tuesday, June 11th, 2024**

Present: Ms. Maureen Griffin Ms. Clarissa Guevara
Mr. Mark Acosta Mrs. Carrolyn Law
Mr. Joseph Lo Mr. Ricky Bravo
Mrs. Mar Tinsay

Absent: Fr. Thomas Smith, Mrs. Louveign Secord, Mrs. Kitty Estrella

Meeting began at 7:01 pm with an opening prayer led by Mr. Mark Acosta.

A motion was put forth for the approval of the minutes from the last meeting by Mrs. Mar Tinsay and seconded by Mr. Joseph Lo. The motion passed with PEC all in favour.

Chairperson's Report

No report

Principal's Report

Ms. Maureen Griffin reported on the following events:

- **Recent/Upcoming Events:**
 - Sexuality and Your Child Parent Evening:** on Wednesday, May 29th with Sister John Mary.
 - Track Meets:** St. Paul & St. Joseph the Worker track meet on May 29th, CISVA first day on June 5th, with the second day on June 12th.
 - SeeSaw Inservice:** on Friday, June 7th.
 - DARE program:** graduation from program for Grades 5 & 6s. RCMP Constables Walker and Chow led 10 weeks of instruction with the students.
 - Theme Development Day:** on Wednesday, May 22nd, Ms. Maureen Griffin, Mrs. Gail Imoo, and Mrs. Nicole Kelly took part in the CISVA theme development day. Next school year, we will continue with the second part of the Archdiocese theme "Living, **Celebrating**, and Proclaiming Our Faith."
 - Planning Day:** on Friday, June 7th, all staff present for planning of the next school year.
 - Grade 7 Fundraiser:** on Friday, June 14th, "The Final Chapter" will be hosted by our Grade 7 class. There will be pre-purchased food and candy orders, a variety show, and a performance by the Rock Band.
 - Fun Day:** on Friday, June 21st. Dismissal at 12:30 pm.

Appreciation Breakfast: hosted by the school staff for the parents in the morning of Friday, June 21st, right before Fun Day begins.

Primary and Intermediate end-of-year events: Primary grades will be going to King George Park, and Intermediate grades will be going to Watermania.

Grade 7 Farewell: on Tuesday, June 18th. Reception will be hosted by the Grade 6 families. The event will follow the same format as the previous year with a sit-down reception for two guests per family, and an additional four guests for the recognition/awards ceremony at 7:00 pm.

Final School Mass: The Passing of the Light Mass on Tuesday, June 18th.

Last day of school: on Wednesday, June 26th with 12:00 pm dismissal.

- **Approval required for purchase of 40 classroom chairs:**

Ms. Maureen Griffin reported that the last purchase of chairs were in 2018 for Grades 7 and 1. Currently, Grade 6 has a collection of mismatched, discarded chairs that are uncomfortable and breaking down.

Three quotes were acquired:

- | | | |
|----|------------------------|---------------|
| 1) | Jonathan Morgan (CDN): | \$2883.60 CAD |
| 2) | Jonathan Morgan (USA): | \$5462.40 USD |
| 3) | Schoolhouse Products: | \$3718.40 CAD |

A motion was proposed to purchase 40 new classroom chairs by Jonathon Morgan for \$2883.60 CAD by Mrs. Carolyn Law, with the condition that Mr. Joseph Lo is unable to find a less expensive option through Focused Resources. The motion was seconded by Mr. Ricky Bravo. The motion passed with all PEC in favour.

- **Staffing Update**

Ms. Maureen Griffin reported that Ms. Jasmine Jagpal will be leaving at the end of the school year.

Pastor's Report

No report

Member Reports

Staff

Ms. Clarissa Guevara reported that the teachers are currently working on report cards. The SeeSaw Inservice was led by two staff members from ClassMate, who helped to set up all of the classrooms. St. Paul staff learned how to use the features, and navigation in preparation for the new reporting initiative in the fall.

Maintenance

Mr. Mark Acosta now only has 10 people in his Work Party. If any staff have any concerns, they are free to bring it up with Maintenance.

Treasurer

Mr. Ricky Bravo reported that the preliminary budget for the school has been submitted to CISVA. The Year-To-Date ends with a surplus of \$158,253.80.

IT

Mr. Joseph Lo reported:

- 1) The old MacBooks have been sold
- 2) Mrs. Gail Imoo has mentioned that the new MacBooks will need tighter parental controls. Mr. Joseph Lo says this can either be done on the router level to filter content or through a software.

Parent Participation

Mrs. Mar Tinsay reported that there is an open spot in bingo which hopefully can be filled by a volunteer or a new family.

Parish Council

No report

New Business

New PEC appointments and nominations for the school year of 2024/25 are as follows:

Chairperson: Mrs. Louveign Secord
Nominated by Mrs. Carolyn Law, Seconded by Mr. Joseph Lo

Vice-Chairperson/Maintenance: Mr. Mark Acosta
Nominated by Mr. Joseph Lo, Seconded by Mr. Ricky Bravo

Secretary: Mrs. Carolyn Law
Nominated by Mr. Joseph Lo, Seconded by Mrs. Mar Tinsay

Parent Participation: Mrs. Mar Tinsay and Mrs. Kitty Estrella
Nominated by Mr. Joseph Lo, Seconded by Mr. Mark Acosta

IT: Mr. Joseph Lo
Nominated by Mrs. Carolyn Law, Seconded by Mr. Joseph Lo

Treasurer: Mrs. Sarah Bravo
Appointed by Father Thomas Smith

The meeting was adjourned at 7:51 pm.

Next meeting: Tuesday, September 10th, 2024 at 7:00 pm.