

**St. Paul School
Parish Education Committee
Minutes of the Meeting
Tuesday, May 14th, 2024**

Present: Ms. Maureen Griffin Ms. Clarissa Guevara
Mrs. Louveign Secord Mrs. Carolyn Law
Mr. Joseph Lo Mrs. Kitty Estrella
Mrs. Mar Tinsay

Absent: Fr. Thomas Smith, Mr. Mark Acosta, Mr. Ricky Bravo

Meeting began at 5:00 pm with an opening prayer led by Ms. Maureen Griffin.

A motion was put forth for the approval of the minutes from the last meeting by Mrs. Kitty Estrella and seconded by Mrs. Carolyn Law. The motion passed with PEC all in favour.

Chairperson's Report

Mrs. Louveign Secord brought up a recommendation to change the name of the Grade 5 Confirmation Reception to the Grade 5 Confirmation Refreshments. The budget will remain the same, and only the name will change. This is so families are aware that a full meal will not be provided after Confirmation but only light refreshments.

This year Mr. James Donner is again leading the Community Car Wash on Saturday, June 15th. He will be emailing parents for volunteers. Mrs. Louveign Secord and Mr. Joseph Lo will be available that day to represent the PEC.

Principal's Report

Ms. Maureen Griffin reported on the following events:

- **Recent/Upcoming Events:**
 - Scholastic Book Fair:** during the week of April 15-19. There was a profit of approximately \$2500.
 - Sacrament of Confirmation:** on Wednesday, May 8
 - Called To Serve Retreat:** Mrs. Gail Imoo and Mr. Robert Kirkham attended this two day leadership retreat at Loon Lake in Maple Ridge. Principals attended on Friday.
 - Track and Field:** started up later this year. CISVA track meet at Swangard Stadium will go ahead on Wednesday, June 5th and Wednesday, June 12th.
 - Sexuality and Your Child evening:** on Wednesday, May 29th at 7 pm for parents of students in Grades 4 to 7.
 - Theme Development Day:** during the end of May. Ms. Maureen Griffin, Mrs. Gail

Imoo, and Mr. Greg Kelly will attend. CISVA will continue with the second part of the Archdiocese theme “Living, **Celebrating**, and Proclaiming Our Faith.”

- **Approval of revised discipline policy:**

Ms. Maureen Griffin recommended some changes to our school’s discipline policy including some additions and changes to our Level One violation of the uniform policy.

A motion was proposed to revise the school’s discipline policy which includes new additions and updated wording, as well as the movement of levels in certain policies by Mrs. Louveign Secord. The motion was seconded by Mrs. Mar Tinsay. The motion passed with all PEC in favour.

- **Hiring**

Ms. Maureen Griffin reported that the school is still looking to hire a new teacher for kindergarten alongside with Ms. Clarissa Guevara for 2024/25. New teacher class assignments are now public knowledge.

Pastor’s Report

No report

Member Reports

Staff

No report

Maintenance

No report

Treasurer

No report

IT

Mr. Joseph Lo reported:

- 1) The old MacBooks are now ready for sale to the school families. Ms. Maureen Griffin will discuss this with Mrs. Gail Imoo.
- 2) He will get rid of some of the old iPads in kindergarten.

Parent Participation

Mrs. Mar Tinsay and Mrs. Kitty Estrella reported:

- 1) We are missing 5 spots to be filled and have eliminated one role in the kitchen.
- 2) The bingo assembly for families is set for Tuesday, May 28th.

Parish Council

No report

New Business

Mrs. Mar Tinsay updated the committee that one new member has submitted a nomination; however, no election will be necessary as this member will replace a current member. This new member will join in at our next PEC meeting in June.

Mrs. Carolyn Law asked for clarification regarding the school's policy on students wearing Smart watches (ie Apple iWatch). Since Smart watches are capable of receiving texts, the school will treat this the same as it treats mobile phones.

The meeting was adjourned at 6:16 pm.

Next meeting: Tuesday, June 11th, 2024 at 7:00 pm.