

St. Paul School
Parish Education Committee
Minutes of the Meeting
Tuesday, October 8th, 2024

Present: Ms. Maureen Griffin Mr. Robert Kirkham
Mrs. Louveign Secord Mr. Joseph Lo
Father Thomas Smith Mrs. Sarah Bravo
Mrs. Mark Acosta Mrs. Kitty Estrella
Mrs. Carolyn Law

Absent: Mrs. Mar Tinsay

Meeting began at 7:03 pm with an opening prayer led by Fr. Thomas Smith .

A motion was put forth for the approval of the minutes from the last meeting by Mrs. Kitty Estrella and seconded by Mr. Joseph Lo. The motion passed with PEC is all in favour.

Chairperson’s Report

No report

Principal’s Report

Ms. Maureen Griffin reported on the following events:

- **Recent/Upcoming Events:**
 - Walkathon:** very successful! Took place on Friday, September 27th. Our goal this year is \$87, 000 and pledges are due on October 23rd.
 - Cross Country Meet:** CISVA track meet on Wednesday, October 2nd.
 - Garry Point:** on Friday, October 11th with St. Joseph the Worker.
 - Volleyball:** Grades 5, 6, & 7 boys and girls’ teams running well.
 - Professional Growth Plans:** Ms. Maureen Griffin will meet with each staff member who will write personal growth plans including two to three goals with timelines and indicators.
 - My Math Path:** Mr. Robert Kirkham and Mrs. Nicole Kelly are piloting this new math program for Grades 1-7.

- **LA Congress:**

Four day event on February 20-23rd, 2025 held by the Roman Catholic Archdiocese of LA at the Anaheim Convention Centre. This convention includes 300+ workshops, 200+ keynote speakers, 500+ exhibits providing educational and faith resources. Attendees will be Ms. Meyer, Mrs. Knoll, Mrs. Imoo, and Ms. Griffin.

Expenses include:

- ❖ Airfare: (for 3 flights only) - \$1667.00
- ❖ Hotel: (2 rooms for 3 nights) - \$2360.00
- ❖ \$75 stipend for food per day, per person - \$900
- ❖ Cost of TOC (only one TOC needed for 2 days) - \$676
- ❖ Conference Registration fee (\$90 USD x 4) - \$486 CAD
- ❖ Total = **\$6089.00 CAD**

A motion was proposed by Mrs. Louveign Secord to approve of the estimated expenditures of sending four staff members to the four day LA Congress totaling \$6089.00. This motion was seconded by Mr. Joseph Lo. The motion passed with the PEC all in favour.

Pastor's Report

Fr. Thomas Smith proposed that the school should consider putting together a commemoration to celebrate St. Paul Parish's 90th anniversary in 2025. We can tie the anniversary to our Feast Day and open it up to the parishioners. A large banner will be nice to have.

Member Reports

Staff

Mr. Robert Kirkham discussed how "My Math Plan" is a well-rounded program and has great differentiation for individual students. This program works well with Google classroom. Also, all staff and EAs will choose a workshop they will attend for the October 25th Professional Development Day.

Treasurer

Mrs. Sarah Bravo has received the income statement for July 1 to September 30, 2024. The accountant will have the full budget report next month.

Maintenance

Mr. Mark Acosta is training the parents in the Work Party to take on more responsibilities as this is his last year on the PEC.

Parent Participation

Mrs. Kitty Estrella shared that some amendments will be made to the volunteer sheet so Bingo spots are filled first. A few parents are working extra hours to fill in the open spots. Some parents have not been getting reminder emails for their bingo shift (Arnold has checked and can't find an issue). An option is to put the reminder shifts in the Thursday letter.

IT

Mr. Joseph Lo reported the following:

- Half of the iPad cart is not charging. The carts are at least 6-7 years old. A large cart with 32 plugs is approximately \$2000.
- The school has just purchased some new iPads to take advantage of Prime Day.
- IT had to fix some issues for the Edwin math program to be compatible with Google Classroom.
- IT had to fix some of the Chromebooks by repairing some of the ports and keys.

Due to intentional damage to the Chromebooks by students, we will consider asking students to either pay a deposit or write a postdated cheque for each Chromebook or have families sign an agreement to pay for any damages.

Parish Council

As related to Fr. Thomas Smith's proposal for the St. Paul Parish 90th anniversary commemoration.

The meeting was adjourned with a closing prayer led by Fr. Thomas Smith at 8:23 pm.

Next meeting: Tuesday, November 12th, 2024 at 7:00 pm.