

**St. Paul School  
Parish Education Committee  
Minutes of the Meeting  
Tuesday, November 12, 2024**

**Present:** Ms. Maureen Griffin Mrs. Mar Tinsay  
Mrs. Louveign Secord Mr. Joseph Lo  
Mrs. Carolyn Law

**Absent:** Fr. Thomas Smith, Mr. Mark Acosta, Mrs. Sarah Bravo, Mrs. Kitty Estrella,  
Mr. Robert Kirkham

Meeting began at 7:00 pm with an opening prayer led by Mrs. Louveign Secord.

A motion was put forth for the approval of the minutes from the last meeting by Mrs. Louveign Secord and seconded by Mr. Joseph Lo. The motion passed with the PEC all in favour.

**Chairperson's Report**

No report

**Principal's Report**

Ms. Maureen Griffin reported on the following events:

- **Recent/Upcoming Events:**
  - Parent/Teacher Conferences:** on Thursday, October 24th. The conferences went well.
  - Early Warning System drill:** took place on Wednesday, October 23rd. All Catholic schools are connected to this system. The siren goes off 30 seconds before the shaking begins. The students practice duck-and-cover.
  - All Saints Day:** on Friday, November 1st. There were stations examining the different saints during the school assembly.
  - Remembrance Day assembly:** on Friday, November 8th, led by the Grade 7 class.
  - Spirit Day:** to take place on Saturday, November 16th for the Grade 7 class.
  - FSAs:** they are currently being written by the Grades 4 and 7 classes.
  - Volleyball:** the girls' season has finished but the boys' season is still ongoing.
- **Walkathon Total:**

This year we raised \$95, 300.25 together as a school. These funds will be put toward our school seismic upgrade.

- **Staffing Update:**
  - Kat Dos Santos** - now on maternity leave
  - Jen Wu** - hired part time to fill Mrs. Dos Santos' role
  - Michelle Carroll** - contract ends on January 15th. The opening for kindergarten has been posted for two weeks, and we've had four unsuitable applicants so far.
- **Earthquake Response/Student Release drill**

This will be updated and executed in two parts. Staff practice on November 13th, and then community student release drill, including shelter-in-place with supplies on January 17th, 2025.

### **Pastor's Report**

No report

### **Member Reports**

#### **Staff**

No report

#### **Treasurer**

No report

#### **Maintenance**

Mr. Mark Acosta reported via email that the school has now changed to a bleach solution for cleaning.

#### **IT**

Mr. Joseph Lo reported that there was a two-day outage which occurred during the atmospheric river a few weeks ago. We have an option for Shaw/Rogers to set up a SIM card service in case our telephone services go down again.

#### **Parent Participation**

Mrs. Mar Tinsay reported that there have been changes made to the purple volunteer form to make it easier for parents to fill out.

#### **Parish Council**

No report

The meeting was adjourned with a closing prayer led by Ms. Maureen Griffin at 7:29 pm.

**Next meeting: Tuesday, December 10th, 2024 at 7:00 pm.**